

## Notice of Key Decisions and Exemptions

Published: **5 JANUARY 2024**

This Plan constitutes 28 days notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The plan contains matters that are likely to be the subject of a key decision (as defined by the Regulations) taken by the Executive or by an individual Executive Member. Select the following for further information on the Executive and [how decisions are made](#).

### Guidance Notes

- The current members of the Executive are: Councillor S D T Woodward (Policy and Resources Portfolio); Councillor Miss J Burton (Health and Public Protection Portfolio); Councillor I J Bastable (Streetscene Portfolio); Councillor D Foot (Housing Portfolio); Councillor Mrs S Walker (Leisure and Community Portfolio); Councillor S D Martin (Planning and Development Portfolio).
- Agenda papers and reports are published on [www.fareham.gov.uk.crs](http://www.fareham.gov.uk.crs) approximately one week before the meeting. Copies are also available for inspection or may be purchased at the Civic Offices, Fareham. Reports containing exempt or confidential information are not publicly available.
- Background papers are available for inspection at the Civic Offices; Fareham when the agenda is published. Background papers containing exempt or confidential information are not publicly available.
- Records of decisions and minutes of meetings are also published on [www.fareham.gov.uk.crs](http://www.fareham.gov.uk.crs).
- For further information on the Council's decision-making process, forthcoming meetings and deputation scheme please refer to [www.fareham.gov.uk.crs](http://www.fareham.gov.uk.crs)

# Housing

**I023801**

## **Fareham Housing Responsive Repairs Framework Extension of Contract**

To seek agreement for a 12-month extension of the existing Framework Agreement in relation to Responsive repairs. This is to ensure contingency of service provision whilst future contracts for both repairs and other property improvements to Fareham Housing stock are progressed.

**Decision taker:** Executive

**Documents to be considered:** \*\*Report

**Consultees:** None

**Background Papers:** None

**Representations to be made to:** Shaun Barnett

**Date decision to be taken:** 5 February 2024

\*\*Part Exempt by virtue of Paragraph: 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

## **Policy and Resources**

**I023538**

### **Housing Revenue Account 2024/25**

This report sets out the Housing Revenue Account revised budget for 2023/24 and base budget for 2024/25 along with Capital Programme and financing for the years 2024/25 to 2027/28. The report examines the issues affecting the Housing Revenue Account, including rent changes with effect from 01 April 2024 to allow the Council to approve the Housing Revenue Account budgets for 2024/25.

**Decision taker:** Executive

**Documents to be considered:** Report

**Consultees:** None

**Background Papers:** None

**Representations to be made to:** Caroline Hancock

**Date decision to be taken:** 5 February 2024

**I023628**

### **Finance Strategy, Capital Programme, Revenue Budget & Council Tax 2024/25**

The report gives the Executive the opportunity to consider the Council's 5-year financial forecasts as set out in the Medium-Term Finance Strategy (MTFS), revised service budgets for 2023/24 and proposed service budgets for 2024/25.

**Decision taker:** Executive

**Documents to be considered:** Report

**Consultees:** None

**Background Papers:** None

**Representations to be made to:** Neil Wood

**Date decision to be taken:** 5 February 2024

**I023802**

## Irrecoverable Debts

This report proposes the approval of the write-off of certain debts over £5,000 which are irrecoverable.

The confidential Appendix A to the report lists the debts that are considered irrecoverable. Every effort has been made to recover the debts and there is no further legal action that can be taken, where it is appropriate.

**Decision taker:** Executive

**Documents to be considered:** \*\*Report

**Consultees:** None

**Background Papers:** \*\*File of confidential correspondence

**Representations to be made to:** Melanie Combes

**Date decision to be taken:** 5 February 2024

\*\*Exempt by virtue of Paragraph: 1, 2, 3 Information relating to any individual.

Information which is likely to reveal the identity of an individual.

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Notes:

\*\* indicates that the matter to be discussed may involve exempt or confidential information. In such circumstances, reports will not be publicly available and the public is likely to be excluded from the meeting when the matter is discussed.

The categories for exemption (according to the Local Government Act 1972 Schedule 12A - Access to Information) are as follows:

	Category	Condition
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 2018 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	